

Academic Session 2025-26

Reformation of Grievance Redressal Cell

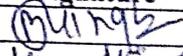
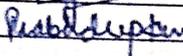
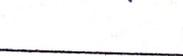
Objective:

- To establish a fair, transparent, and efficient system for addressing grievances.
- To ensure timely redressal of complaints and concerns.
- To enhance student satisfaction and trust.

Grievance Redressal Process:

- Complaint submission and initial review
- Investigation and fact-finding
- Resolution and implementation
- Follow-up and feedback

List Of Members

S. No.	Name	Designation	Department	Signature
1.	Dr. Meenu S.Sachan	Chairperson	Principal	
2.	Ms. Kiranjeet	Member	Commerce	
3.	Ms. Payal Tangri	Member	Management	
4.	Ms. Prabhdeep Kaur	Member	Computers	
5.	Ms. Navjot kaur (BBA 3 rd Year)	Student Nominees		
6.	Ms. Kriti (B.com 3 rd Year)			


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Academic Session 2025-26

Reformation of Women Harassment Cell

S. No.	Name	Contact No.s	Department
1.	Dr. Meenu Singh Sachan	Chairperson(8146411128)	Principal
2.	Ms. Payal Tangri	99143-00278	School of Business Studies (Mgt)
3.	Ms. Paramjit Kaur	81464-11126	School of Business Studies(Commerce)
4.	Ms.Rajni	6284926630	School of Business Studies(Commerce)
5.	Dr. Major Singh	8146529405	School of Arts & Social Sciences
6.	Ms. Amritpal Kaur BCA 3 rd Year	Student Nominees	
7.	Ms. Sukhman Preet kaur BA 2 nd Year		

Dr. Meenu Singh Sachan
Ms. Payal Tangri
Ms. Paramjit Kaur
Ms. Rajni
Dr. Major Singh
Ms. Amritpal Kaur
Ms. Sukhman Preet kaur

Objectives:

1. Prevent and address harassment and discrimination against women students and employees.
2. Provide a safe and confidential reporting mechanism
3. Support and empower victims.
4. Promote gender sensitization and awareness.

Functions:

1. Receive and address complaints.
2. Provide counselling and support.
3. Conduct inquiries and investigations.
4. Recommend actions against perpetrators.
5. Organize workshops and awareness programs.

Asian Educational Institute

SIRHIND ROAD, PATIALA - 147 001

(An Autonomous College)



Academic Session 2025-26

Formation of Anti Ragging Cell

Objectives:

To prevent and address ragging incidents, ensuring a safe and welcoming environment for all students.

Functions:

1. Prevent ragging incidents through awareness campaigns and programs
2. Receive and address ragging complaints
3. Conduct inquiries and investigations into ragging incidents
4. Recommend actions against perpetrators
5. Provide support and counseling to victims

Awareness and Outreach:

1. Posters, pamphlets, and social media campaigns
2. Orientation programs for new students\

List Of Members

S. No.	Name	Designation	Department	Contact No.s
1.	Dr. Meenu S. Sachan	Chairperson	Principal	8146411128
2.	Dr. Harjinder Pal Kaur	Convener	Education	7696965201
3.	Ms. Paramjit Kaur	Member	Commerce	8146411126
4.	Ms. Manjot Kaur	Member	Humanities	8264977633
5.	Mr. Gurpreet Singh	Member	Humanities	8054842722
6.	Ms. Jasnoor Kaur (B.com 2 nd Year)	Student Nominees		
7.	Mr. Sharad Addey (BA 2 nd Year)			

Harjinder
 Paramjit
 Manjot
 Gurpreet

Punitive Measures:

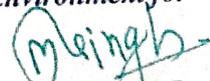
- Suspension or expulsion from college
- Fines or penalties
- Community service or counselling
- Legal action (if necessary)

By establishing an Anti-Ragging Cell, the college demonstrates its commitment to creating a safe and inclusive environment for all students.

Key duties

1. **Prevent ragging incidents:** Organize awareness campaigns, workshops, and programs to prevent ragging.
2. **Receive and address complaints:** Establish a clear reporting mechanism for ragging incidents and address them promptly.
3. **Conduct inquiries and investigations:** Gather evidence, witness statements, and facts related to ragging incidents.
4. **Recommend actions against perpetrators:** Suggest disciplinary, legal, or other actions against those found guilty of ragging.
5. **Provide support and counselling to victims:** Offer guidance, support, and counselling to students affected by ragging.
7. **Maintain records:** Keep accurate and confidential records of ragging incidents, investigations, and outcomes.
8. **Organize orientation programs:** Conduct orientation programs for new students to educate them about anti-ragging policies and consequences.
9. **Monitor hostels and campus:** Regularly monitor hostels and campus areas to prevent ragging incidents.
10. **Review and revise policies:** Periodically assess and update anti-ragging policies and procedures to ensure effectiveness.
11. **Ensure confidentiality and anonymity:** Maintain confidentiality and anonymity for complainants and witnesses.
12. **Provide guidance to students:** Offer guidance and support to students on how to prevent and address ragging incidents.

By fulfilling these duties, the Anti-Ragging Cell helps create a safe and welcoming environment for all students, free from ragging and harassment.


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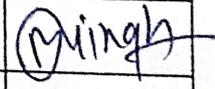
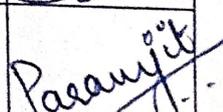
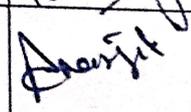
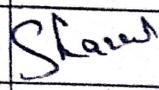
Reformation of Discipline Committee

Objective:-

To maintain discipline, order, and decorum within the college premises, ensuring a conducive learning environment.

By establishing a Discipline Committee, the college demonstrates its commitment to maintaining a safe, respectful, and disciplined environment for all students and staff.

List Of Members

S. No.	Name	Designation	Department	Contact No.	Signature
1.	Dr. Meenu S.Sachan	Chairperson	Principal	8146411128	
2.	Dr. Sapna Rathore	Member	School of Business Studies	9988010733	
3.	Ms. Paramjit kaur	Member	School of Business Studies	8146411126	
4.	Mr. Amarjit Singh	Member	School of Arts & Social Sciences	7508300570	
5.	Mr. Sharad Addey BA 2 nd Year	Student Nominees		7009699883	
6.	Mr. Ishant Kumar B.com 1 st Year			9876767831	

key duties of a Discipline Committee in a college:

- **Develop and enforce college rules and regulations:**
- **Establish clear guidelines for student behavior and conduct.**
- **Address and resolve disciplinary issues:** Investigate and take appropriate action on incidents of misconduct, indiscipline, or behavioral issues.
- **Investigate incidents:** Gather evidence, witness statements, and facts related to disciplinary cases.
- **Counsel students:** Provide guidance and support to students on behavioral issues, helping them to improve their conduct.
- **Conduct hearings:** Hold fair and impartial hearings to discuss disciplinary cases and decide on appropriate actions.
- **Impose sanctions:** Enforce penalties, fines, or other consequences for misconduct, as per college rules.
- **Maintain records:** Keep accurate and confidential records of disciplinary cases, investigations, and outcomes.
- **Collaborate with other cells:** Work with other college committees (e.g., Anti-Ragging Cell, Women's Harassment Cell) to address related issues.
- **Review and revise rules:** Periodically assess and update college rules and regulations to ensure they remain effective and relevant.
- **Ensure fairness and impartiality:** Maintain a fair, unbiased, and transparent approach in all disciplinary proceedings.

By fulfilling these duties, the Discipline Committee helps maintain a safe, respectful, and disciplined environment in the college.


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AN AUTONOMOUS COLLEGE

STUDENTS' COUNCIL

Academic Session 2025-26

The establishment of a Students' Council in our college, aimed at promoting student engagement, representation, and welfare.

A Student Council, is a representative body of students which formed to promote and protect student interests, rights, and welfare within a educational institution

Objectives:

- Represent student interests and concerns
- Foster student participation and engagement
- Promote college spirit and community
- Support student well-being and success.

Purpose:

1. Represent student voices and concerns
2. Promote student engagement and participation
3. Foster a sense of community and college spirit
4. Support student well-being and success
5. Provide leadership and development opportunities

Responsibilities:

1. Organize events, activities, and initiatives
2. Address student concerns and grievances
3. Collaborate with college administration and faculty
4. Manage budget and finances
5. Communicate with students through regular meetings and updates.

Benefits:

1. Develops leadership, teamwork, and communication skills
2. Enhances student engagement and participation
3. Fosters college spirit and community
4. Provides a platform for student voices and concerns
5. Supports student well-being and success

Student Council play a vital role in:

1. Bridging the gap between students and administration
2. Promoting student-centered decision-making
3. Enhancing the overall college experience

Following students (All CRs) have been carefully chosen to represent the STUDENTS' COUNCIL and lead various activities that will foster personal and professional growth.

LIST OF MEMBERS:-

S.NO	NAME OF THE MEMBER	DESIGNATION	CLASS	CONTACT NO.
1.	DR.MEENU S.SACHAN	CHAIRPERSON	-----	94171599699
2.	MS.PRABHDEEP KAUR	CONVENER	-----	8146422254
3.	MR.GURPREET SINGH	CO-CONVENER	-----	8054842722
4.	MS. KAMALPREET KAUR	STUDENT MEMBER	BCA-I	9463615826
5.	MR ARYAN	STUDENT MEMBER	BCA-I	7888599700
6.	MS. MONIKA	STUDENT MEMBER	BCA-II	9915877153
7.	MR. JASKARANPREET SINGH	STUDENT MEMBER	BCA-II	6354214092
8.	MS. PARNEET	STUDENT MEMBER	BCA-III	8360937453
9.	MR. HARMAN	STUDENT MEMBER	BCA-III	7986863787
10.	MR. SANJOTPAL SINGH	STUDENT MEMBER	M.SC.IT-I	7347530035
11.	MR. SAMEER LIMBA	STUDENT MEMBER	PGDCA	9877638253
12.	MS. GURPREET KAUR	STUDENT MEMBER	BBA-I	7696892936
13.	MR. PARAMVIR SINGH	STUDENT MEMBER	BBA 2 nd Year	9915478740
14.	MS. SUKHPREET KAUR	STUDENT MEMBER	BBA 2 nd Year	9465915182
15.	MS. NAVDEEP KAUR	STUDENT MEMBER	BBA 3 RD Year	9056387080
16.	MS. JASPREET KAUR	STUDENT MEMBER	MBA-I	7347422806
17.	MR. TARANVIR	STUDENT MEMBER	B.COM-I	7814629519

	SINGH			
18.	MS. SIMRANJIT KAUR	STUDENT MEMBER	B.COM-I	8283032691
19.	VISHAVJEET DHIMAN	STUDENT MEMBER	B.COM 2 nd Year	6284808030
20.	MS. JASNOOR KAUR	STUDENT MEMBER	B.COM 2 nd Year	9815305567
21.	MR. PARDEEP	STUDENT MEMBER	B.COM 3 RD Year	6280374557
22.	MS. MANPREET KAUR	STUDENT MEMBER	M.COM-I	7837186300
23.	MS. RAMANDEEP KAUR	STUDENT MEMBER	M.COM-I	7087196479
24.	MS. SIMRAN KAUR	STUDENT MEMBER	BA-I	
25.	MS. PALAK	STUDENT MEMBER	BA-I	9988869629
26.	SHARAD ADDEY	STUDENT MEMBER	BA 2 nd Year	7009699883
27.	MS. SUKHMANNPREET KAUR	STUDENT MEMBER	BA 2 nd Year	7973404427
28.	MS. GURPREET KAUR	STUDENT MEMBER	BA 3 RD Year	7696567206
29.	MS. HARMANJOT KAUR	STUDENT MEMBER	B.SC. PHY. SCIENCES-II	9417565318
30.	MR. KARANDEEP	STUDENT MEMBER	BSC.(NM)- III Year SEM	8360154364
31.	MS. KOMALPREET KAUR	STUDENT MEMBER	M.SC.-I MATHS	9877192942
32.	MS. HARSHDEEP KAUR	STUDENT MEMBER	M.SC.-II MATHS	9877561077
33.	MS. MEENAKSHI VERMA	STUDENT MEMBER	M.SC.-I PHYSICS	9988516775
34.	MR. HARSHWINDER	STUDENT MEMBER	M.SC.-II CHEMISTRY	7528847819

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